



VICTORIA
CONFERENCE
CENTRE

Show Name: CSACI Annual Scientific Meeting

Event Code: 7731

VCC

Show Date: November 5 - 7, 2010

Payment by Cheque (Attached) or Credit Card

Exhibitor: _____

Cheque Attached (X)

Booth #(s): _____

Visa MasterCard AMEX (X)

Telephone: _____

Card Number: _____

Address: _____

Expiry Date: _____

City & Province: _____

3 or 4 Digit Security Code: _____

Email: _____

Name on Card: _____

Cardholder Signature: _____

NOTE: Full Payment, including applicable taxes, is due in advance of the event set up and Exhibitor Move-In.

NOTE: The Victoria Conference Centre reserves the right to charge the Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor.

NOTE: In case of cancellation, a one-hour "per person, per hour" charge will be applied to all labour orders that are not cancelled in writing at least 24 hours prior to the scheduled start time. If services have already been provided, 100% of original fee will be applied.

LABOUR RATES		
Regular Time	8:00AM - 4:00PM Monday to Friday	\$71.00 per Hour (minimum 1 hour)
Over Time	4:00PM - 6:00PM Monday to Friday 8:00AM - 4:00PM Saturday	\$98.00 per Hour (minimum 1 hour)
Double Time	All other hours including Sundays and Statutory Holidays	\$112.00 per Hour (minimum 1 hour)

ESTIMATED INSTALLATION REQUIREMENTS				
Regular Time	___ Labourers	___ Hours	\$71.00 per Hour	\$_____ Total
Over Time	___ Labourers	___ Hours	\$98.00 per Hour	\$_____ Total
Double Time	___ Labourers	___ Hours	\$112.00 per Hour	\$_____ Total
				Date Required:
				Start Time:

ESTIMATED DISMANTLE REQUIREMENTS				
Regular Time	___ Labourers	___ Hours	\$71.00 per Hour	\$_____ Total
Over Time	___ Labourers	___ Hours	\$98.00 per Hour	\$_____ Total
Double Time	___ Labourers	___ Hours	\$112.00 per Hour	\$_____ Total
				Date Required:
				Start Time:

FORKLIFT SERVICES		
Regular Time	\$50.00 per Hour (minimum 1 hour)	\$_____ Total
Over Time	\$75.00 per Hour (minimum 1 hour)	\$_____ Total
Double Time	\$100.00 per Hour (minimum 1 hour)	\$_____ Total
		Date Required:
		Start Time:
		Subtotal
		12% HST
		Total

FULL PAYMENT MUST BE RECEIVED WITH ORDER. PLEASE REMIT BY FAX, EMAIL OR MAIL

Victoria Conference Centre, Att: Alison Carter, 720 Douglas Street, Victoria, BC, V8W 3M7

Phone: (250) 361-1015 Fax: (250) 361-1030 alisonc@victoriaconference.com

Victoria Conference Centre HST #R122206394